Merchant & Property Owner
Parking Surveillance Sheet

Please help your fellow BIA Merchant and Municipal By-Law Enforcement Department enforce your "Customers Come First Parking Policy" by monitoring parking spaces within your area

Date	Time	Parking Space Number	Car Description	License Plate	Comments

Please call, text, email, fax, and/or visit anyone on the attached contact sheet when you feel any vehicle may not be parked in the right area, or may be over using their allotted time. Remember the vehicle must be in one spot at one time to incur an infraction. Your Municipality, By-Law Enforcement Officer, and fellow BIA Merchants want to especially ensure that property owners, employees, and residential tenants find suitable parking elsewhere, especially in the reserved and eight-hour parking areas.